

Flushing Sailing Club CIO
Trustees Meeting - 7.00pm
Wednesday 7th June 2023 at the Clubhouse
Notes of meeting

1. **Apologies** – David Mitchell

2. **Minutes of the Last Meeting**

Action: to be circulated by DO

3. **Matters Arising** – all covered on the Agenda.

4. **Club Activities**

On the Water

Participation levels are very good, although a couple of difficult weather evening with little wind making racing difficult. Jim the Boatman had handed in his notice and Frank Lowry has been recruited to take his place.

Landside

Clubhouse has been very popular but to an extent that it is almost too busy. There was a feeling of being beyond capacity, but that management actions could improve the situation.

Susie and Julie had handed in their notice and DM has already found a new caterer to take their place.

Action: DO to organise a meeting with DM, SR, PH & DO to discuss management measures to assist with Clubhouse congestion.

5. **Recruitment**

Successful recruitment of Gemma Morse to be the new Club administrator. Thanks to all involved. Discussions are ongoing regarding the identification of an Honorary Secretary.

6. **Employment Responsibilities**

MF has given the recruitment process a lot of support including advice to provide contracts of employment to employees. This has been implemented. This was agreed to be an excellent step forward in Club management.

7. **Budget & Accounts**

Administrative problem of transferring accounts access to John Fox – being worked on.

PH outlined the budget which had been circulated earlier in the year. Some suggestions from MH and MF to be put to JF at the next meeting. Recent accounts were also presented.

Action: DO to place Budget discussion with JF on next Agenda.

8. **Plans**

- a. Development Plan
- b. Environment Plan
- c. Sustainable Transport Plan

Action: The Club Development Plan and Environment Plan are now adopted Club policies.

DO to circulate the amended Sustainable Transport Plan to include points raised at the meeting and to re-circulate to Trustees for comment by 5.00pm on Monday 12th June.

9. Projects

- a) **Pontoon Project** – there had been some delays, the background to which was explained, but time wasn't wasted as the Development, Environment and Sustainable Transport Plan had gone through approval rounds within the Club and these are essential to the consent and grant applications. Draft visuals had been produced and DO was to be in conversation on 8/6/23
- b) **Beer Cooler/Battery Store** – this feature had been discussed with the Conservation Officer who had no objection to it, so this will added to the planning application.
- c) **Solar Panels** – DM was seeking quotes for the installation of roof mounted solar panels.
- d) **Additional Accommodation** – proposals were outlined but did not receive a positive reaction as we would be impacting the view, be a significant capital item when we need to concentrate on the pontoon, beer store and solar elements. It was suggested that a number of management interventions as mentioned above could improve the situation and a meeting will be set up.

Actions: DO to meet with DM & PH to discuss these projects

DO to arrange a Project Team Meeting to discuss progress and next steps.

DM to progress solar project as a matter of urgency

10. Any other Business

None

11. Date of Next Meeting

7.00pm - Wednesday 30th August 2023. In the Clubhouse.