



Minutes of the Meeting of the Management Committee

Held on Wednesday 8th July 2026 at 19.00 at FSC

Present

Trustees: Melanie Franks; Dave Owens.

Management Committee: Chris Bell; Jon Brown; Len Cheshire; Paul Evans; John Hicks; Derek Hill; David Mitchell (Chair); Gaye Slater; Rod Wootton.

Secretary: Joanna Walpole

Item not on the agenda

The Committee discussed a confidential matter relating to safeguarding.

1 Apologies

John Fox, Sam Harding, Peter Harvey, Mike Robson.

Noted.

2 Minutes of last meeting - follow up/Actions

Agreed and Approved.

- 2.1** No. 2: Item: 5.1 12 Nov 25 | 2.2 10 Dec 25 | 2.1 14 Jan 26 | 2.1 18 Feb 26 | 2.1 8 Apr 26. | 2.1 13 May 2026 | 2.1 10 Jun 26 Risk Review: Defibrillator Maintenance (DM)

It was agreed to contact Chris Cotton to ask what arrangements the FPMGC do about the defib they look after.

Update: DM advised that he has spoken with Chris Cotton who is in a quandary himself about this. The gig club has someone who has been recommended to them. It was suggested that he speak with Paul at Mylor stores.

Action: DM to speak with Paul at Mylor Stores.

- 2.2** No 46: Item 2.6 10 Jun 26 Procurement of New Screen for Race Office (JF)

Update: This has been completed and the Committee thanked JF for providing the screen and JB for fitting it.

- 2.3** No. 47: Item: 4.3 10 Jun 26 BOT Storage on Committee Boat (RW, SH)

Taken under Item 4

- 2.4** No. 48: Item: 10 10 Jun 26 Volunteers: advertise in Mainsheet and info about RO (JW, MR)

Taken under Item 13

- 2.5** No. 49: Item 13 10 Jun 26 Newsletter: Contact Andrew Laming re Celtic Triangle Race (JW)

Taken under Item 13

3 Correspondence

None.

4 Committee Boat Update

4.1 BOT Storage on the Committee Boat (RW, SH)

RW reported that he had spoken with the fabricator, who advised that it is not practical to design and manufacture a stainless-steel storage structure without incurring a very high cost.

It was therefore agreed that the BOT will need to remain at the Watersports Centre, where it is currently secured as effectively as possible.

Until a pontoon is installed outside the Club, the BOT will need to stay at the Watersports Centre.

A discussion followed regarding whether an Aquadoc could be used. Members noted that the pontoon float would itself need to be kept on a mooring, which would introduce the additional cost of securing a further mooring.

4.2 Draft Protocols and Operation for Committee Boat Checklist (DO, RW, PH)

RW advised that the matter has been considered, although no written protocols currently exist.

DM noted the need for a clear checklist covering actions when boarding and leaving the Committee Boat. JB suggested that additional training for the team would also be beneficial.

Action: MR and RW to draft the protocols and meet with the Committee Boat team to review operational procedures.

4.3 General Matters

Winter Storage It was noted that, for the coming winter, the current assumption is that *Lady Jean* will be stored at Pendennis.

5 Pontoon Update

DO reported that there has been some progress on the pontoon project. He suggested forming a small sub-committee to take the work forward, comprising DO, PH, Guy E, and an additional member to be confirmed.

It was noted that the pontoon could potentially be installed without an immediate land connection.

Finance and Funding

The estimated cost of the full project, including a bridge, is approximately £450k. Sport England's largest grant is around £15k and is primarily targeted at addressing inequalities and supporting socio-economically deprived communities. Additional fundraising will therefore be required.

DO has obtained disability-access guidance from the RYA, and confirmed that definitive HSE guidance is now in force. DO explained that he showed a photograph of all the RIBs tied to the

vertical steps after racing; the HSE representative advised that, in the event of an accident, this arrangement could present a problem for the Club.

It was noted that the safety office had previously overridden the conservation office regarding a similar matter at Mousehole.

Further photo montages will be needed to support planning discussions; it was suggested that JB's network might be able to assist. These images would illustrate the quay with a bridge and pontoon in situ.

DO will be speaking to a planner shortly. The project will need to go through a pre-application process, during which planners provide initial feedback. If the planners do not support the proposal, the Club would proceed directly to appeal. This could be done through written representations, and DO confirmed he could manage this process.

By September/October, the Club should be in a position to begin exploring funding options more actively. Three companies are already in contact with DO regarding pontoon installation, and three donors have each indicated a willingness to contribute £20k.

AA mentioned potential funding routes via Natural England; DO noted that the Club has already received funding from them. DO also referred to another individual with experience in grant applications who may be able to assist.

GH observed that the proposed sub-committee is predominantly male and suggested contacting Tracey Boyne at Mylor Sailability, who has significant experience in securing grants.

DO emphasised the need for a strong bid writer. Meg was suggested, although it was noted that she is currently extremely busy.

6 Sailing

6.1 Roseland Youth Sailing Trust – FSC Bursary update (DM)

DM advised that a young person had been selected that the Club was willing to sponsor and the club has been invoiced for around £1000.

There was a discussion between AA and DM about how young people can inspire others with regard to their sailing experiences.

6.2 Handicaps for Working Boats (raised by GH)

GH asked if the Working Boats changed their handicaps after last weekend.

It was confirmed that they may have, although this has not yet been publicised on the FWBA website.

6.3 Bay Races (JH)

It was noted that turnout for recent Bay Races has been low. If there is not a strong entry for the next race, a WhatsApp poll will be issued. Should the response indicate insufficient participation, the race will be cancelled.

6.4 Club Racing

There was a good turn-out for club racing on 7th July – 40 boats.

6.5 Flushing Village Regatta

DO confirmed that the Sis are nearing completion and will be sent to JW for the FSC website and Malcolm Clark for the POFSA Village Regatta webpages.¹

Action: CB to arrange 2 porta-loos

6.6 Charity Race – last Saturday

There was a discussion about the low number of entries.

7 Club Shoreside Activities

7.1 Winter Talks

JW reported that 10 talks had been arranged with dates set in the Calendar on the website.

DO has 2 names and will send them to JW.

JH suggested Tom the Drone man, who works for Trinity House.

AA suggested catching up with JW and DM to discuss this.

7.2 FSC Prizegiving

DM advised that all arrangements had been made for this.

7.3 Staffing

AA reported that there are several new faces around the Club. Bobby, Ben, Rosey, Thomas and Emily have joined the bar team for the summer months.

Scout will be taking over from Nat until September, and a collection has been started. AA is arranging inductions for all new staff.

7.4 Club Hire

AA reminded the meeting that any events making use of Club facilities must be communicated to JW. Accurate numbers are also required. This is to ensure AA has full oversight of what is happening within the Club.

8 Finance

8.1 The following financial documents had been circulated prior to the meeting and were reviewed by the Management Committee.

There was a discussion regarding the increase in staff costs. DO noted that, in light of rising staffing expenditure, a review of bar prices will need to take place at the next meeting.

¹ These were published on 13 July 2026

It was agreed that the financial figures should be examined in depth at each meeting. It was also suggested that finance papers be circulated one week before the meeting, alongside the agenda.

AA advised that the Club would incur additional costs while new staff are working through their training period.

DM noted that there will be occasions when volunteers will need to assist behind the bar.

- i A brief report on financial headlines
- ii P&L for year to date, with 2025 comparison
- iii P&L for June
- iv Current balance sheet with 2025 year-end comparison
- v Workbook comparing bar staff wages against bar income for both 2026 and 2025

9 Sponsorship

DM reported that he has arranged to have a meeting with Charlie.

10 Volunteers

DM noted that the Club still needs to publicise the ongoing need for volunteers.

GH reported that Amanda V. is aware of two people who may be interested in helping in the Race Office, although they would require training.

11 Membership

11.1 GS reported as follows:

The **RYA Census** is due and will be completed by her.

Overall membership figures stand at:

- 455 memberships, a difference from 467 in 2025

6 leavers this year

49 new joiners

11.2 Charity Membership

JH asked whether the Club still offered a Charity membership. It was confirmed that this has not been implemented this year.

JH suggested that the Club might consider incorporating a Charity donation within the membership structure. GH proposed that this be discussed further in the autumn.

Action: JW to include this item on the October agenda.

12 Website and IT

DM noted that updating the website will be a winter project.

GH reported that Tim Sherratt, IT lead for POFSA, has reviewed the FSC website and found it difficult to locate the information he was seeking.

GH also advised that Malcolm has given notice that he will step back from updating the POFSA website at the end of the racing season. GH suggested that this may present an opportunity to incorporate online entry forms into the FSC website.

13 Newsletter

13.1 Content and Frequency

JW raised the matter of whether a monthly newsletter with longer articles is still appropriate, noting that there has been a clear move away from members submitting insertions and written pieces. A newsletter was not issued at the beginning of July as only two items had been received:

1. Details of the person sponsored by FSC for the Roseland Youth Trust.
2. A sailing log from a cruising trip to Brittany.

JW asked the Management Committee for their views on the content and frequency of future newsletters. It was agreed that newsletters should feature strong visual content, be short and concise, and limited to one or two pages. There was a suggestion to maybe produce a longer newsletter with articles possibly on a quarterly or half-yearly basis.

For July and August, a newsletter will need to be issued before 1st August, including the date of Flushing Village Regatta, the POFSA early entry deadline, and a brief summary of upcoming events.

Action: JW

A short discussion followed regarding the possible use of Instagram and whether members might be willing to manage it as a news outlet. It was noted that there is already significant activity on WhatsApp, and there is a risk of creating too many parallel communication channels.

13.2 Volunteers: advertise in Mainsheet and info about Race Office

It was noted that the planned publicity in *Mainsheet* regarding volunteer opportunities, including information about roles in the Race Office, had not yet been completed².

13.3 Celtic Triangle Race for The Mainsheet

JW advised that there had been some initial discussions with Andrew Laming, although he is currently busy with a number of events. It was suggested that Lydia Paleschi might be approached instead; however, with the agreed change in newsletter format, this may no longer be required.

² This was completed on 13 July 2026

14 PoFSA

14.1 Halsail for Falmouth Week

GH reported that Gill Fox will be working with Helen Bird.

14.2 Protest Committee

GH will contact Sam Harding to check if he is still available for any protest committees.

14.3 Porta-loos

Action: CB to arrange 2 portaloos for the Saturday Prize-Giving

14.4 Public Address System

DM has checked this and it is working.

14.5 Cake Donations

GH will put something on WhatsApp

GH will buy some cocktail pasties.

Donations will go to Club funds.

14.6 Club Launch

GH asked if the Club could rely on the Club Launch during Falmouth Week.

There was a discussion see item AOB 15.1

14.7 Finger Flags

There won't be any this year.

15 AOB

15.1 Outboard Motor on Club Launch – Reverse Gear Problem: (raised by JW on behalf of Simon Hallowes)

RW outlined the background to the issue, explaining that the reverse gear on the Club Launch outboard motor has become unreliable, with an estimated 30% failure rate. Dan had contacted Robin Curnow for advice but had not yet received a response.

RW will take the launch to Penryn on Thursday 9th July in the morning to have the gearbox checked. He will also ask Robin Curnow whether this assessment can be carried out on the water. If the gearbox requires a full strip-down, the Club would be without a launch, bearing in mind that it would take approximately five days to get the spare parts, and then time for the work to be undertaken.

JH suggested that the Club purchase a new 9.9 outboard motor. DO checked prices online and advised that the cost would be in the region of £3,000–£3,500.

It was agreed to proceed with purchasing a new outboard motor, and RW was given approval to go ahead.

Proposed: JH. Seconded: CB. Trustees also confirmed their approval.

RW advised that he would wait for the outcome of the inspection on Thursday 9th July before taking further action.

Action: RW

It was further noted whether it would be worth spending money on the present outboard if it was to be replaced. The risk would be that it may sit in storage for a number of years, over which time it would deteriorate.

15.2 Outhaul to Club Tender: *(Raised by JW)*

JW raised the matter of the high risk of fouling the prop on the FMS tender which has occurred on two occasions, and that the Club launch outboard has been fouled a number of times. It was made particularly difficult when all the RIBs were tied to the vertical steps after racing and access in and out from the slip and steps up to the Club was limited. There had been a suggestion that the line was weighted so that it does not float, but this would cause a problem with the actual outhaul line, which was already difficult to haul as there is a not a block fitted and the outhaul goes through a link in a chain.

RW advised there were two days during week commencing 13 July where there was very low water and he would be able to renew the rope with a heavy rope that sinks and fit a new block for the tackle.

Action: RW

15.3 Sale of Lizzie – Kaye Price: *(tabled in absentia by MR)*

KP has sold Lizzie and most of the proceeds will be donated to FSC for the pontoon fund. Further details were to follow in due course.

15.4 Use of VHF Radio Channels *(tabled by GH)*

GH raised an incident from the weekend in which St Mawes RIBs were using Channel 72. DO advised that this matter is currently being discussed at the Harbour Users Group. It was also noted that the gigs used Channel 72 during Club racing on Tuesday 7 July.

This led to a wider discussion about training for Race Officers and Race Office staff. DO and RW are planning to organise training sessions.

15.5 Falmouth Marine School Launch *(tabled by DO)*

DO advised that term has now ended for The Falmouth Marine School and it has been agreed to pay the one student £14 per hour.

15.6 RYA Accreditation Programme for Sustainability *(tabled by AA)*

AA introduced the RYA Accreditation Programme for Sustainability, noting that this adds another event to the Club's schedule. AA will set up a focus group to take forward FSC's sustainability work. A meeting is expected to take place within the next month.

This programme will help shape how FSC reduces its carbon footprint and develops longer-term sustainability practices.

15.7 FSC Clubhouse decoration (tabled by CB)

CB asked whether the Club wished to undertake decoration of the Clubhouse during the winter period.

DM advised that the Clubhouse was decorated last winter by Dave Crooks.

15.8 Club Bugees (tabled by DH)

DH advised that he had received an enquiry about a Club burgee but currently only has a small one available.

DO will make an enquiry with Duco Print regarding options.

It was also noted that SKB could produce burgees.

Action: DO

15.9 Survey (tabled by MF)

MF reported that 100 responses had been received. The survey will close on 15 July. Analysis will take place over the following week, with results expected to be available by the end of the month.

JH suggested that a more in-depth analysis of survey data could be beneficial for the Club. It was noted that a more detailed survey could be undertaken later in the year.

16 Dates of Next Meetings

Trustees Wednesday 2nd September 2026 at 19:00hrs

Management Committee Wednesday 9th September 2026 at 19:00hrs.

Meeting ended 21:25

Action Log

Action Log – Live Items

No.	Mtg Date	Item	Action	By	Due Date	Outcome
59						
58						
57	8 Jul 26	15.8	Club Bugees – enq Ducoprint	DO	Jul-Aug	
56	8 Jul 26	15.2	Outhaul to Club Tender	RW	By end July	
55	8 Jul 26	15.1	Outboard Motor on Club Launch – Reverse Gear Problem	RW	By mid July	
54	8 Jul 26	14.3	FSW Prizegiving: arrange 2 Portaloos	CB	Before 15 Aug	
53	8 Jul 26	13.1	Mainsheet Newsletter – new short format	JW	Mid-July	

No.	Mtg Date	Item	Action	By	Due Date	Outcome
52	8 Jul 26	11.2	Charity Donation with Memberships (JH)	JW	Oct 26 Agenda	
51	8 Jul 26	6.5	Flushing Village Regatta: arrange 2 Portaloos	CB	Before 1 Aug	
50	8 Jul 26	4.2	Draft Protocols and Operation for Committee Boat Checklist	MR RW	9 Sep 26	
44	13 May 26	9	Sponsorship: to arrange to meet with Charlie about taking this forward	DO DM GS	Over next few months	Review September mtg 2026
35	11 Mar 26	6.6	Halyards for the Flagpole To be replaced.	RW	9 Sep 26	Update September 2026
2	8 Jul 26	2.1	Contact Paul at Mylor Stores to ask for advice	DM	9 Sep 26	Matter discussed with CC at FMPGC and DM will speak with Paul at Mylor Stores. Carried forward to July Carried forward to June Carried forward to April Discussed and will be taken forward to the April meeting when the new RC House is in role. Carried forward Carried forward
	10 Jun 26	2.1	Contact FMPGC to ask about their arrangements for the other Defib	DM	8 Jul 26	
	13 May 26	2.1	Contact FMPGC to ask about their arrangements for the other Defib	DM	10 Jun 26	
	15 Apr 26	2.1	Contact FMPGC to ask about their arrangements for the other Defib	DM	13 May	
	18 Feb 26	2.1	to carry forward to Management Committee meeting Wednesday 8 April 2026 for new RC House	JW/DM	18 Feb 26	
	14 Jan 26	2.1	Risk Review: Defibrillator Maintenance: Await response from Coast Medic about costs and responsibility.	GS	14 Jan 26	
	10 Dec 25	2.2	Situation the same	GS		
	12 Nov 25	5.1	Contact Laure Hesketh at Coast Medic to offer donation to the maintenance of the defib and to ascertain that Coast Medic have the responsibility of it.	GS	10 Dec 25	

Action Log – Completed Items

No.	Mtg Date	Item	Action	By	Due Date	Outcome
49	10 Jun 26	13	Newsletter: Contact Andrew Laming about Celtic Triangle race	JW	Early July	Busy sailing NFA
48	10 Jun 26	10	Volunteers: advertise in Mainsheet and info about RO	JW MR	Early July	Completed JW

No.	Mtg Date	Item	Action	By	Due Date	Outcome
47	10 Jun 26	4.3	BOT Storage on the Committee Boat: stainless steel frame fabrication	RW SH	July Mtg	Enq made, too expensive. Not pursued.
46	10 Jun 26	2.6	Procurement of New Screen for Race Office: JF to check if he has one available.	JF	July 26 mtg	Completed. Supplied by JF and fitted by JB.
	13 May 26	15.3	Procurement of New Screen for Race Office: JF to check if he has one available.	JF	June mtg	Not discussed
45	13 May 26	13	Newsletter: to help coordinate the articles and produce the Mainsheet	JW	Beg. June	Completed
43	13 May 26	8.3	Dining and Use of Tables: to liaise with caterers about how to manage non-racing diners with racers on race nights when they return to the club to eat and the tables are all taken.	DM & AA	Next mtg?	Update 10 June 2026. DM has spoken to the caterers and it was felt that this does not seem to be a problem
42	13 May 26	6.3	RCYC and FSC Launches: RCYC launch finish time of 8pm on race nights. To liaise with Chris Davis about this matter.	DM	Next mtg?	Completed 10 June 2026 DM advised that Chris Davies has advised that the launch will run until 9pm
41	13 May 26	2.2	Draft Protocols and Committee Boat Checklist: update			Not discussed. <i>As there is a standing agenda item for the Committee boat, all discussions, decisions and actions will be listed under that item in future meetings.</i>
	15 Apr 26	2.4	Draft Protocols and Committee Boat Checklist (Skipper Qualifications for Committee Boat) Draft Protocols for Operation and Use of the Committee Boat and Bot, and checklist.	DO RW PH	End May 26	
40	15 Apr 26	16.1	Café Mylor Umbrella: to arrange to have the umbrella on loan subject to purchase	PH/DM	13 May 26	Completed Umbrella is in place on the quay for trial period.
39	13 May 26	2.5	Purchase of mono printer for race office.	SH	13 May 26	Sam Harding is dealing with this
	15 Apr 26	13.1	Purchase of mono printer for race office.			

No.	Mtg Date	Item	Action	By	Due Date	Outcome
38	15 Apr 26	5.2	Committee Boat Work to be Undertaken: Review of essential safety systems in April (DO, PH and RW) and the 2 work lists to be amalgamated.	DO, PH and RW	13 May 26	Not discussed. <i>As there is a standing agenda item for the Committee boat, all discussions, decisions and actions will be listed under that item in future meetings.</i>
37	13 May 26	2.3	New microphone for sound system: Update.	DM	13 Apr 26	Completed. DM Advised that he has now mended the microphone and a new purchase is not required
	15 Apr 26	2.8	New microphone for sound system: Update	DM/JB		Not discussed at mtg. Taken fwd to May mtg
	11 Mar 26	15.4	New microphone for sound system: Replacement of broken microphone with new.			
36	11 Mar 26	10	Volunteers for RO duties: to publicise in the Mainsheet	JW	End March	Completed 4 Apr 26.
34	11 Mar 26	6.4	Race Office Rota. Planning session to be arranged.	MR	Before racing starts	10 June 2026 Completed 13 May 2026 this is still in process.
33	11 Mar 26	6.2	Racing Clocks and Timekeeping Use of ‘Time is’.	RW	Before racing starts	Completed
32	11 Mar 26	4.1	Skipper Qualifications for the Committee Boat. to approach a local training organisation to arrange a one-day refresher (PBL2) course for those likely to take on the skipper role at any stage.	JH		April 2026: PH has this in hand
31	11 Mar 26	3.1	Correspondence: Sponsorship for UoF Architecture Students. To advise student that we are unable to provide sponsorship.	JW	ASAP	Completed 12 Mar 26. Email sent

No.	Mtg Date	Item	Action	By	Due Date	Outcome
30	18 Feb 26	15.2	Proposal for EGM after AGM – Tuesday 17 March 2026. to set the agenda and publish for members within the statutory 21-day period	JW	28 Feb 26	Completed 24 Feb 26
29	18 Feb 26	12.3	2025 Race Results Webpage. Add to drop-down menu on Racing page	JW	ASAP	Completed 19 Feb 26
28	18 Feb 26	11	Membership: Provide List of members who have not yet paid their subscription. Add this review to the next Management Committee agenda.	GS/PH	Before Mar Mtg	Completed
27	18 Feb 26	8.3	Financial Overview and Bar Operations: Add review of bar prices to the next Management Committee agenda. Add options for a new till system to the next Management Committee agenda. Visit Pendennis to take photographs for the <i>Dreckly</i> sale advertisement.	PH PH RW	Before Mar Mtg Before Mar Mtg	Completed
26	18 Feb 26	8.2	Hourly Pay Rates: DM to liaise with PH to confirm the rate of one specific paid role. DM to inform all staff about the new pay rates. JW to inform D at Accounts	DM/PH DM JW	ASA Practicable Before 1 Apr March	Completed. Completed.
25	18 Feb 26	7.3	Availability of Deep Purple to FSC. Sub-Comm to report to Man Comm. And Trustees		6 Mar 26	Completed. not suitable for the Club. Taken on by a club member
24	18 Feb 26	7.2	Arrange Beer and Burger Night – April (JW has sent JB a list of available dates)	JB	March Meeting	Completed and arranged for 14 May 2026. In process with JB organising
23	18 Feb 26	7.1	Maternity Pay.	DM/PH	Mid-March	Completed. 13 May 2026. AA has researched the entitlements and has dealt with this matter. The payroll administrator is fully briefed and is managing the process.

No.	Mtg Date	Item	Action	By	Due Date	Outcome
22	18 Feb 26	6.2	Emergency Cards produced by PH RW to advise JW of updates and number required following liaison with RCYC. JW to arrange printing	RW/JW	Early March	Completed for FSC 13 May 26. This is work in still in process as one of the Clubs is objecting to this. It is now being prepared by the POFSA Coordinator, Simon Ambler.
21	18 Feb 26	2.2	To purchase subscription for EmailOctopus	GS	March	Completed.
20	14 Jan 26	15.2	AOB: The Fox Construction Cup – to schedule for 11 June 2026	RW	Feb/Mar	Completed.
19	18 Feb 26	2.3	JB – Clean laptops and arrange installation of mini-PC in Race Office JH – donation of screen for use with mini-PC in Race Office	JB & JH	Mar/Apr	In process and will be completed soon.
	14 Jan 26	12	Website and IT: to review the FSC laptops and carry out any necessary updates	JB	Feb/Mar	Completed although there had been another Microsoft upgrade since it was done. Another update will be undertaken.
18	14 Jan 26	11	Membership: to investigate the best way of providing a card for paying for Mailchimp.	JF	Feb/Mar	Not necessary. GS has proposed moving to EmailOctopus. Therefore, Mailchimp will no longer be used.
17	18 Feb 26	2.5	To arrange Halsail Training for FSC Race Ops Room volunteers	RW & MR	Before racing starts	Completed
	14 Jan 26	10	Volunteers: to arrange a training session for HalSail	GS	Within month	Completed: Date arranged 21 Jan 26
16	14 Jan 26	8.6	Finance: to liaise regarding the printer for a calendar, as JW will be organising this for FSC for 2027	SH & JW	Not set, a 2026 process	Review Nov 2026
15	14 Jan 26	7.1	Club Shoreside Activities: contact caterers about power outages and the risk of defrosted and re-frosted food in the freezers.	PH	11 Mar 26	Completed. To be confirmed at March Meeting.
14	10 Dec 25	16.2	Dinghy Rack: contact rack holders	JW	17 Dec 25	Completed

No.	Mtg Date	Item	Action	By	Due Date	Outcome
13	10 Dec 25	14	Newsletter for January - insertions	JW	31 Dec 25	Completed
12	10 Dec 25	6	Details of the Committee's Nominations will need to be prominently displayed in the Club by 31 st December 2025	JW	31 Dec 25	Completed
11	10 Dec 25	4	Committee Boat Update: Send link of another boat of interest to PH	SH	14 Jan 26	Completed
10	12 Nov 25	17.3	AOB: Return to Yachting: liaise with organisation to establish what their training activities will mean for FSC.	DM	11 Mar 26 14 Jan 26	Completed DM will contact Take a Turn Yachting to inform them that FSC is not able to accommodate their request. Carried fwd to when DM returns
9	12 Nov 25	17.1	AOB: Quay Ladder. Obtain a quote for a replacement.	DO	14 Jan 26	Completed
8	12 Nov 25	14	Website and IT: prepare the website for 2026 and archive 2025 results and Sis	JW	End Jan 26	Completed
7	12 Nov 25	11.2	Sponsorship: Close bookings for Sponsors' Evening scheduled for Wed 19 Nov by Mon 17 Nov if now take up and reschedule for Jan 2026	IF	10 Dec 25	Completed
6	12 Nov 25	9.7	Shoreside Activities: Grant enquiry for solar panels. PH and Alan Dale to be put in contact with one another.	DO	10 Dec 25	Completed
5	12 Nov 25	9.5	Shoreside Activities: Plan and advertise Treasure Hunt Sunday 4 January 2026	IF and JW	End Nov 2025	Completed
4	12 Nov 25	7	2026 Committee: Meet and discuss succession planning.	PH & DM	End Dec 2025	Completed
3	10 Dec 25 12 Nov 25	2.3 5.2	Risk Review: Item 7: Major Incident Plan of the Audit and Review November 2025. To send the plan that had been drawn up for PoFSA for PH to review.	GS	14 Jan 26 10 Dec 25	Completed 13 May POFSA dealing Not completed NFA
1	10 Dec 25 12 Nov 25	2.1 4.8	Committee Boat: Write a letter of thanks to KP for the use of her boat as the Club Committee Boat and provide an evening dinner voucher.	PH	10 Dec 25	Buy Vouchers Completed